

August 2007 Schedule

(Updated July 9, 2007)

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
			1 DW reports and/ or CFS Production reports complete month-end data LABOR: Reverse July Month-end Estimate SURCHARGES PP14 Normal DW refresh	2 LABOR: PP14 SURCHARGES Normal DW refresh	3 Normal DW refresh	4 Normal DW refresh
5	6 Normal DW refresh	7 GL: Final Close July 2007 Normal DW refresh	8 Normal DW refresh	9 Normal DW refresh	10 Normal DW refresh	11 Normal DW refresh
12	13 LABOR: PP15 Normal DW refresh	14 LABOR: PP15 SURCHARGES Normal DW refresh	15 Normal DW refresh	16 GL: Update AR Trial Normal DW refresh	17 Normal DW refresh	18 Normal DW refresh
19	20 Normal DW refresh	21 Normal DW refresh	22 Normal DW refresh	23 LABOR: AUG NOAA CORPS SURCHARGES Normal DW refresh	24 Normal DW refresh	25 Normal DW refresh
26	27 LABOR: PP16 Normal DW refresh	28 LABOR: PP16 SURCHARGES Month-end Estimate SURCHARGES SLTs SLTs to be approved for Aug are due to FMB by 4:00 pm ET. Normal DW refresh	29 SLTs: 4:00 pm ET Final Approval CA O/U Reversal - Part C Normal DW refresh	30 CA SURCHARGES processed prior to the "Tier ONE" closing DISBURSEMENTS: Last run for Aug Normal DW refresh	31 CFS G/L MONTH- END PRELIM CLOSING 6:00 AM ET Close Tier 1 CA O/U Process WIP 12:00 PM ET Close Tier 2 Normal DW refresh	

TIER "ONE" Closing

Tier "ONE" modules will be placed in "PRELIMINARY" close for the **August 2007 General Ledger**

- PR – Purchase Requisitions (Commitments)
- PO – Purchase Orders (Obligations, etc.)
- AP – Accounts Payable (Invoices and Receiving Tickets, etc.)

6:00 AM ET: "Tier ONE" may begin working on September 2007 transactions.

TIER "TWO" Closing

Tier TWO modules, will be placed in "PRELIMINARY" close for the **August 2007 General Ledger**

- ALLOC – Cost Accumulation/Allocation (Surcharges, etc.)
The Cost Accumulation Over/Under (CA O/U) process @ 6:00 am ET on Wednesday August 31, 2007
- BE – Budget Execution (Resources, Apportionments, Allotments, BOPs)
NOTE: Month end G/L closing process does NOT prohibit end users from entering BOPs.
- AR – Accounts Receivable
- GJ – General Journal (GJs and Labor, etc.)
- GL – General Ledger
 - These transactions will affect the Cost Accumulation Surcharge & Over/Under processes.

"Tier TWO," should **NOT** enter ANY transactions while August 2007 is still open. ONLY after August 2007 is closed may "Tier TWO" modules mentioned above begin working on September 2007 transactions.