

October 2006 Schedule (revised 10/24/06)

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1	2 CBS open for FY07 Business LABOR: Reverse September final Month-end Estimate SURCHARGES Normal DW refresh	3 Normal DW refresh	4 Normal DW refresh	5 Normal DW refresh	6 Normal DW refresh	7 Normal DW refresh
8	HDAY 9 Normal DW refresh	10 LABOR: PP19 Normal DW refresh	11 LABOR: PP19 SURCHARGES Normal DW refresh	12 Normal DW refresh	13 Normal DW refresh	14 Normal DW refresh
15	16 Normal DW refresh	17 Normal DW refresh	18 Normal DW refresh	19 Normal DW refresh	20 Normal DW refresh	21 Normal DW refresh
22	23 LABOR: PP20 Normal DW refresh	24 LABOR: PP20 SURCHARGES Labor :October Month-end Estimate SURCHARGES Normal DW refresh	25 LABOR: OCT NOAA CORPS Normal DW refresh	26 Normal DW refresh	27 Normal DW refresh	28 Normal DW refresh
29	30 SLTs Final Approval CA Surcharges processed prior to the "Tier ONE" closing DISBURSEMENTS: Last run for Oct Normal DW refresh	31 CFS G/L MONTH-END PRELIM CLOSING 8:00 AM ET Close Tier 1 8:05 AM ET WIP 2:00 PM ET Close Tier 2 Normal DW refresh				

TIER "ONE" Closing

Tier "ONE" modules will be placed in "PRELIMINARY" close for the **October 2006 General Ledger**

- BE – Budget Execution (Resources, Apportionments, Allotments, BOPs)
NOTE: Month end G/L closing process does NOT prohibit end users from entering BOPs.
- PR – Purchase Requisitions (Commitments)
- PO – Purchase Orders (Obligations, etc.)
- AP – Accounts Payable (Invoices and Receiving Tickets, etc.)

8:00 AM ET: "Tier ONE" may begin working on November 2006 transactions.

TIER "TWO" Closing

Tier TWO modules, will be placed in "PRELIMINARY" close for the **October 2006 General Ledger**

- AR – Accounts Receivable
- ALLOC – Cost Accumulation/Allocation (Surcharges, etc.)
- GJ – General Journal (GJs and Labor, etc.)
- GL – General Ledger

No CA O/U process this month.

"Tier TWO," should **NOT** enter ANY transactions while October 2006 is still open. **ONLY after October 2006** is closed may "Tier TWO" modules mentioned above begin working on November 2006 transactions.