

September 2012

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1 DW reports and/ or CFS Production reports complete month-end data Normal DW refresh
2	3 HOLIDAY Normal DW refresh	4 LABOR: Reverse Aug Month-end Estimate Normal DW refresh	5 LABOR: PP17 Normal DW refresh	6 LABOR: PP17 SURCHARGES Normal DW refresh	7 LABOR: Month-End Estimates SURCHARGES Normal DW refresh	8 Normal DW refresh
9	10 CA O/U Reversal – Part C Normal DW refresh	11 Normal DW refresh	12 Normal DW refresh	13 Normal DW refresh	14 Normal DW refresh	15 Normal DW refresh
16 LABOR: Reverse Preliminary Month-end Estimate. SURCHARGES PP18 SURCHARGES Special DW refresh	17 GL: Update AR Trial Table Normal DW refresh	18 Normal DW refresh	19 Normal DW refresh	20 Normal DW refresh	21 Normal DW refresh	22 Normal DW refresh
23	24 Normal DW refresh	25 LABOR: SEP NOAA CORPS SURCHARGES DISBURSEMENTS: Last run for Sep Normal DW refresh	26 SLTs SLTs to be approved for Sep are due to FMB by 6:00 pm ET Normal DW refresh	27 SLTs: 12:00 NOON ET Final Approval CA SURCHARGES processed prior to the “Tier ONE” closing Normal DW refresh	28 CFS G/L YEAR-END PRELIM CLOSING 7 :00 AM ET Close Tier 1 WIP CA O/U Process. 12:00 NOON ET Close Tier 2 Stage-1 Special DW refresh	29
30						

7 AM

The following modules will be placed in **PRELIMINARY** close for the **September 2012 General Ledger**

PR	– Purchase Requisitions	(Commitments)
PO	– Purchase Orders	(Obligations, etc.)
AP	– Accounts Payable	(Invoices and Receiving Tickets, etc.)

12 noon

The following modules will be placed in **PRELIMINARY** close for the **September 2012 General Ledger**

BE	– Budget Execution	(Resources, Apportionments, Allotments, BOPs. (Eg. FM060)
	NOTE: Month end G/L closing process does NOT prohibit end users from entering BOPs.	
AR	– Accounts Receivable	
ALLOC	– Cost Accumulation/Allocation	(Surcharges, etc.)
		The Cost Accumulation Over/Under (CA O/U) process will run on September 28, 2012.
GJ	– General Journal	(GJs may be entered until 12 noon)
GL	– General Ledger	