

**CAMS Budget Execution
User Guide**

Reports & Queries

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Chapter 5 Reports & Queries

The available reports and queries are comprised of:

- ◆ Budget and Expenditures Query Application (within Data Warehouse)
- ◆ Pre-defined Reports

The following sub-sections describe each of the various reporting capabilities. Please refer to the CAMS Data Warehouse documentation for additional detailed information applicable to reports and query applications.

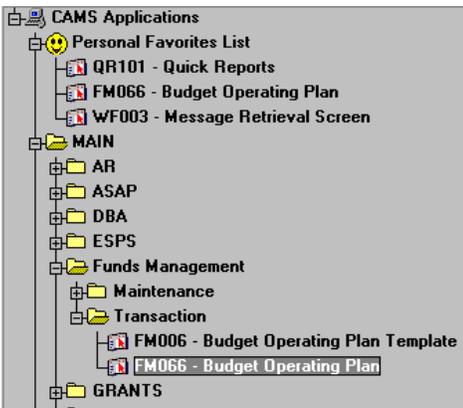
5.1 Core Financial System (CFS) Reports

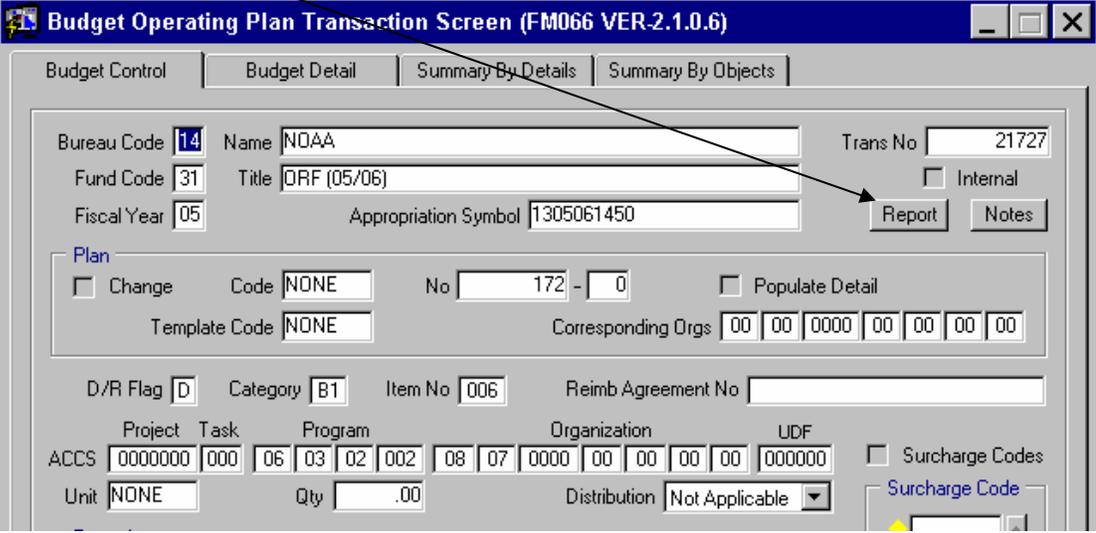
The reports listed below are accessible through the navigator menu from the Funds Management module, within the CAMS Core Financial System:

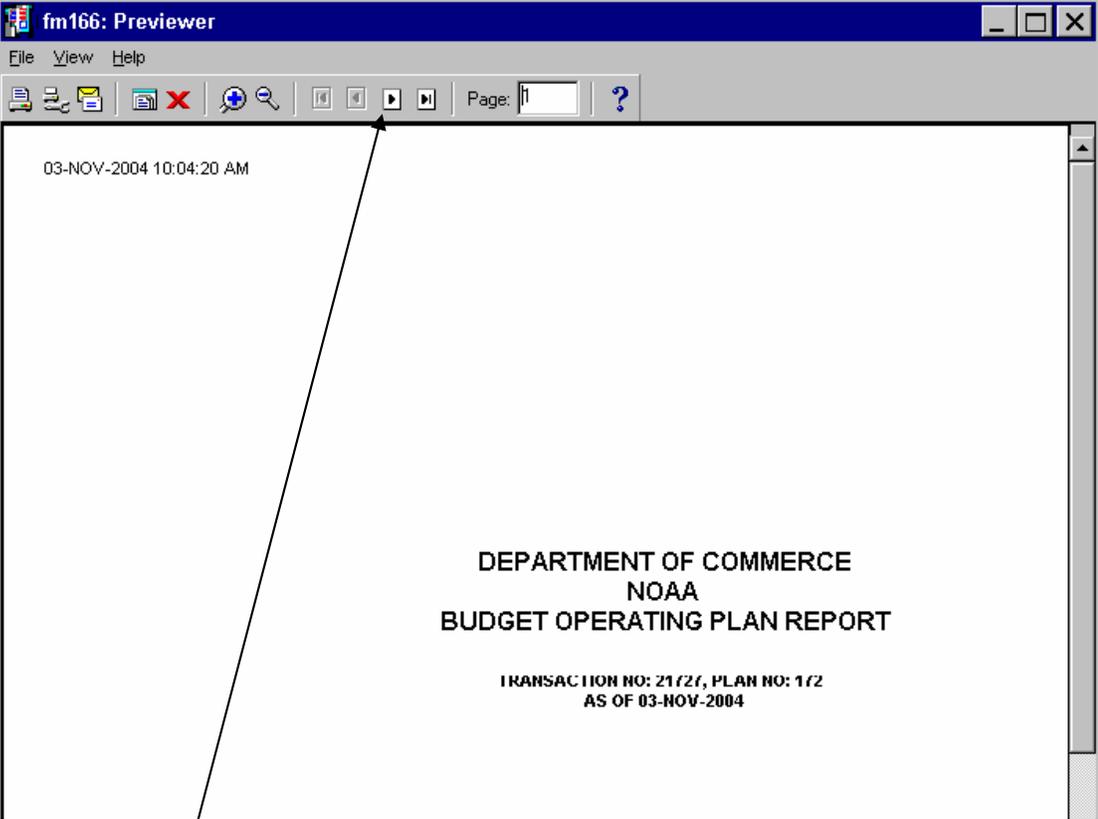
- ◆ FM166 Budget Operating Plan Report
- ◆ QR5006 Budget BOP and Allotment Pool
- ◆ QR5007 Budget Operating Plans
- ◆ QR6009 Funds Balance

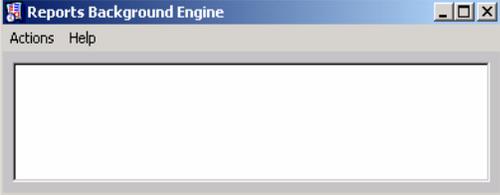
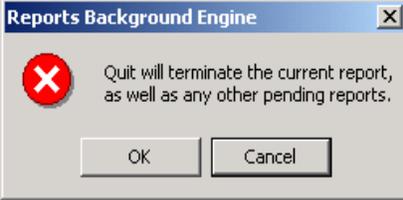
5.1.1 Budget Operating Plan Report (FM166)

After BOP data has been entered, the user may print a copy of the plan by clicking the Report button on the Budget Control Screen on the Budget Operating Plan screen (FM066). Once in the BOP record, users perform the following steps to run the FM166 report:

Step	Action
1	<p>From the CAMS Application menu select MAIN.</p> <p>From the MAIN menu select Funds Management.</p> <p>From the Funds Management menu select Transaction.</p> <p>From Transaction menu select FM066- Budget Operating Plan.</p> 
2	<p>Users complete applicable fields on the FM066 screen or query an existing record to generate the appropriate report information.</p>

Step	Action
3	<p>Click on the Report button on the BOP transaction screen.</p>  <p>The screenshot shows the 'Budget Operating Plan Transaction Screen (FM066 VER-2.1.0.6)' with tabs for Budget Control, Budget Detail, Summary By Details, and Summary By Objects. The Budget Detail tab is active. Fields include Bureau Code (14), Name (NOAA), Fund Code (31), Title (DRF (05/06)), Fiscal Year (05), and Appropriation Symbol (1305061450). A 'Report' button is visible on the right side of the screen, with an arrow pointing to it from the text above.</p>
4	<p>A Report Progress dialog box will appear. User action is not required, unless they wish to exit without producing a report by pressing the Cancel Report button.</p>  <p>The screenshot shows a 'Report Progress' dialog box with the text 'Initializing report'. It features two progress indicators: 'Client Activity' (represented by a computer icon) and 'Server Activity' (represented by a server rack icon). A 'Cancel report' button is located at the bottom of the dialog.</p>

<i>Step</i>	<i>Action</i>
5	<p>The Report Previewer will be open with the report number displayed on the top of the screen. Users will be positioned on the report header page which lists the current date/time, report title, and parameters defined for the report. Within the Report Previewer, click the arrows on the icon bar to move through the report pages. The following illustrates the Report Previewer:</p>  <p>Click on the  to move to the next page.</p> <p><i>Note: The single arrows are used to move to the next/previous page and double arrows to move to the first and last page of the report.</i></p>
6	<p>Click the Print  icon to print a copy of the report.</p>

Step	Action
7	<p>During the report process, the Reports Background Engine will appear on the lower part of your screen as a minimized application. Maximizing the Reports Background Engine window allows users to view a list of reports in process when multiple reports have been executed. The following illustrates the Report Background Engine:</p>  <p><i>Note: Users may need to close the Reports Background Engine window if problems are experienced in the execution of subsequent reports. However, attempting to close this window prior to exiting the Report Previewer will display the dialog box shown below. Users click OK to keep the report open in the Report Previewer or Cancel to close both the Report Previewer and Reports Background Engine windows.</i></p> 
8	<p>Click on the Report Previewer Exit  icon to exit and return to the BOP (FM1066) screen.</p>

Attributes of the report are as follows:

- ◆ **Header Page** – The header (first) page of the report reflects the date and time the report was run, the title of the report and the Transaction No. and Plan No. from the BOP.
- ◆ **Report Body** – The upper portion of the report displays the Bureau, Fund, Fiscal Year, Project, Program and Organization of the BOP. The Detail displays the object class and FTE planned amounts by quarter for the BOP transaction. It also displays the Requested By and Date, and Approved By and Date with the Notes description.

An example of the report is included on the following pages.

**DEPARTMENT OF COMMERCE
NOAA
BUDGET OPERATING PLAN REPORT**

**TRANSACTION NO: 35190, PLAN NO: 1
AS OF 05-OCT-2005**

DEPARTMENT OF COMMERCE
NOAA
BUDGET OPERATING PLAN REPORT

Budget Execution

TRANSACTION NO: 35190, PLAN NO: 1-0
~~AS OF 05-OCT-2005~~

Reports & Queries

Bureau: 14 NOAA
Fund: 37 ORF (06/07)
Fiscal Year: 2006
Project: 0000000 NOT SPECIFIED
Program: 12-01-01-001 PLANNING AND PROGRAM INTEGRATION
Organization: 60-01-0000-00-00-00

OBJ	DESCRIPTION	1ST QTR	2ND QTR	3RD QTR	4TH QTR	ANNUAL
25-00	OTHER CONTRACTUAL SERVICES	125,000.00	0.00	0.00	0.00	125,000.00
	SUBTOTAL OTHER DIRECT	125,000.00	0.00	0.00	0.00	125,000.00
	TOTAL CY PLAN	125,000.00	0.00	0.00	0.00	125,000.00
	FTE FULL-TIME	0.00	0.00	0.00	0.00	0.00
	FTE PART-TIME	0.00	0.00	0.00	0.00	0.00

Requested By: M D SHATZER
Requested Date: 05-OCT-2005

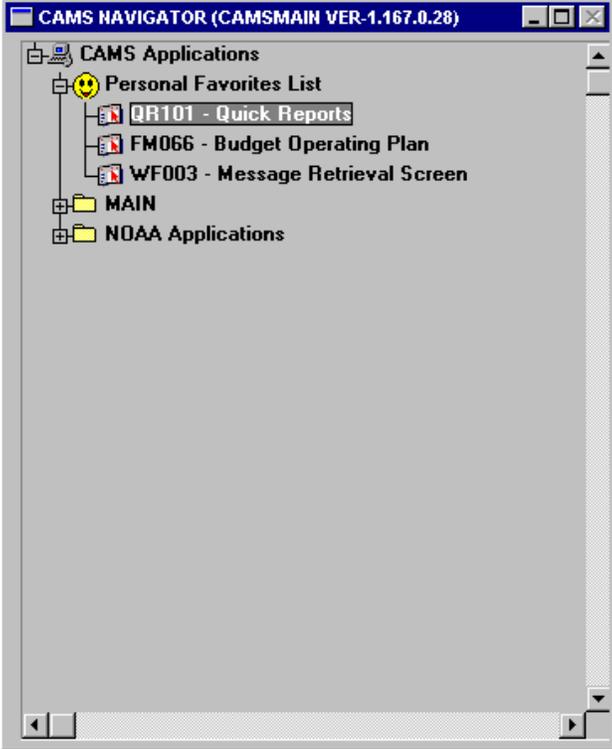
Approved By: M D SHATZER
Approved Date: 05-OCT-2005

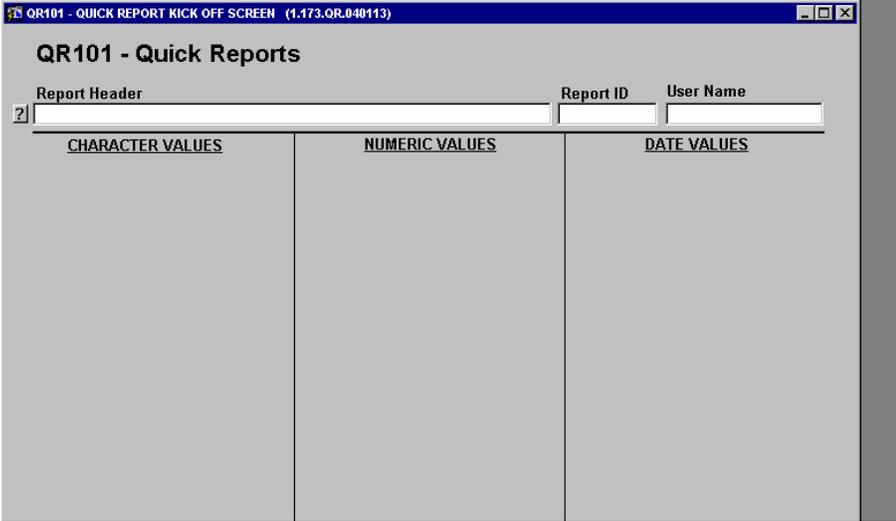
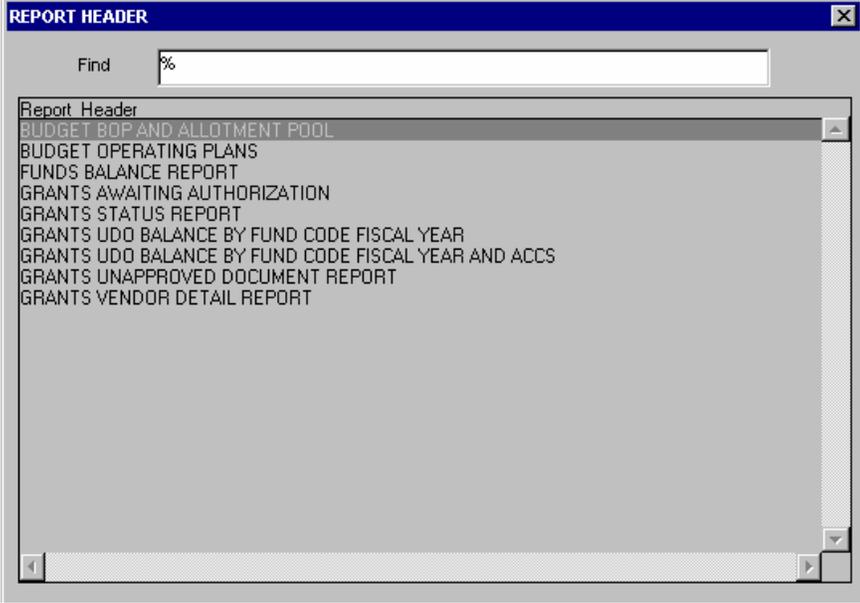
Notes: MASS RECLASS TESTING

5.1.2 QR101 - Quick Reports

The Quick Reports associated with the Funds Management module are written to access data directly from the Core Financial System (CFS) production database. Reports generated from the CFS reflect the most current information. The budget reports allow users to view current budget operating plan information and fund balances based on the funding mask.

To access the Quick Reports, users perform the following steps:

<i>Step</i>	<i>Action</i>
1	Open up CAMS Navigator Menu:
2	Double click on QR101 - Quick Reports 

Step	Action
3	<p>Click in to Report Header to access a list of reports:</p> 
4.	<p>Double click on the desired report.</p> 
5	See instructions in Sections 5.1.2.1, 5.1.2.2 and 5.1.2.3 for individual reports.

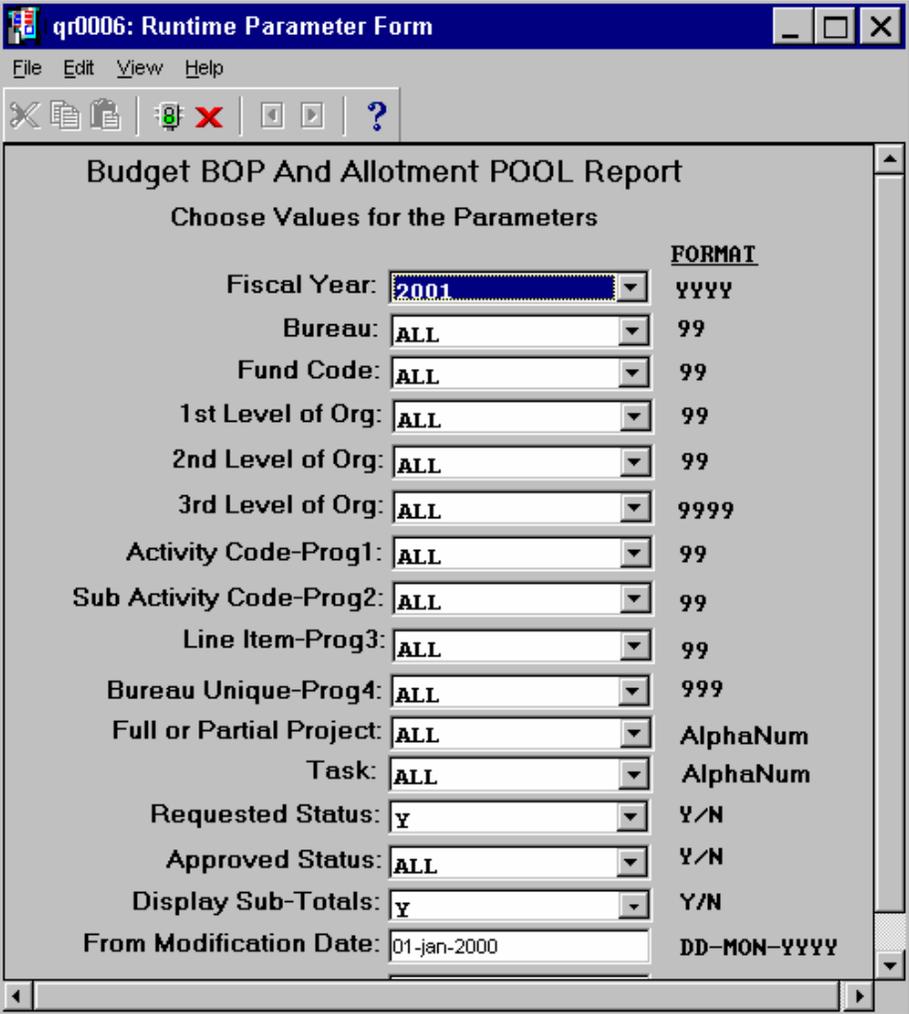
5.1.2.1 Budget BOP & Allotment Pool (QR0006)

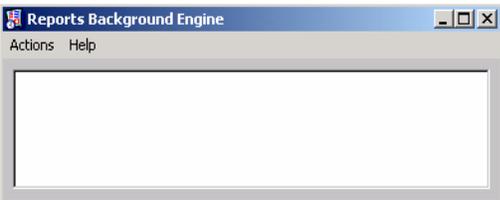
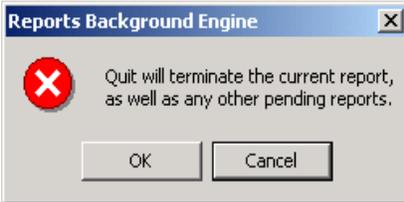
The Budget BOP & Allotment Pool (QR0006) report allows users to view Budget Operating Plans and the associated allotment pools by quarter used in the BOP preparation process. Allotments do not display until a plan has been entered and approved by the requestor.

The Budget BOP & Allotment Pool (QR0006) report is selected from the QR101 - Quick Reports menu option.

Users perform the following steps to run the QR0006 report:

<i>Step</i>	<i>Action</i>															
1	Refer to Section 5.1.2 for instructions to access this screen.															
2	Once the report has been selected, the following screen will display: <div style="border: 1px solid black; padding: 10px; margin: 10px 0;"> <p>QR101 - Quick Reports</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Report Header</th> <th style="text-align: left;">Report ID</th> <th style="text-align: left;">User Name</th> </tr> </thead> <tbody> <tr> <td><input type="text" value="BUDGET BOP AND ALLOTMENT POOL"/></td> <td><input type="text" value="QR0006"/></td> <td><input type="text" value="OPS\$KATDOW01"/></td> </tr> <tr> <td style="text-align: center;"><u>CHARACTER VALUES</u></td> <td style="text-align: center;"><u>NUMERIC VALUES</u></td> <td style="text-align: center;"><u>DATE VALUES</u></td> </tr> <tr> <td style="height: 150px;"></td> <td></td> <td></td> </tr> <tr> <td colspan="3" style="text-align: center;"> <input type="button" value="SUBMIT"/> </td> </tr> </tbody> </table> </div>	Report Header	Report ID	User Name	<input type="text" value="BUDGET BOP AND ALLOTMENT POOL"/>	<input type="text" value="QR0006"/>	<input type="text" value="OPS\$KATDOW01"/>	<u>CHARACTER VALUES</u>	<u>NUMERIC VALUES</u>	<u>DATE VALUES</u>				<input type="button" value="SUBMIT"/>		
Report Header	Report ID	User Name														
<input type="text" value="BUDGET BOP AND ALLOTMENT POOL"/>	<input type="text" value="QR0006"/>	<input type="text" value="OPS\$KATDOW01"/>														
<u>CHARACTER VALUES</u>	<u>NUMERIC VALUES</u>	<u>DATE VALUES</u>														
<input type="button" value="SUBMIT"/>																
3	Click on the Submit button.															
4	A message "Please Wait" will display while the system retrieves the parameter screen.															

Step	Action																																		
5	<p>The QR0006 runtime Parameter Form will appear:</p>  <table border="1" data-bbox="373 562 1214 1291"> <thead> <tr> <th></th> <th>FORMAT</th> </tr> </thead> <tbody> <tr> <td>Fiscal Year: 2001</td> <td>YYYY</td> </tr> <tr> <td>Bureau: ALL</td> <td>99</td> </tr> <tr> <td>Fund Code: ALL</td> <td>99</td> </tr> <tr> <td>1st Level of Org: ALL</td> <td>99</td> </tr> <tr> <td>2nd Level of Org: ALL</td> <td>99</td> </tr> <tr> <td>3rd Level of Org: ALL</td> <td>9999</td> </tr> <tr> <td>Activity Code-Prog1: ALL</td> <td>99</td> </tr> <tr> <td>Sub Activity Code-Prog2: ALL</td> <td>99</td> </tr> <tr> <td>Line Item-Prog3: ALL</td> <td>99</td> </tr> <tr> <td>Bureau Unique-Prog4: ALL</td> <td>999</td> </tr> <tr> <td>Full or Partial Project: ALL</td> <td>AlphaNum</td> </tr> <tr> <td>Task: ALL</td> <td>AlphaNum</td> </tr> <tr> <td>Requested Status: Y</td> <td>Y/N</td> </tr> <tr> <td>Approved Status: ALL</td> <td>Y/N</td> </tr> <tr> <td>Display Sub-Totals: Y</td> <td>Y/N</td> </tr> <tr> <td>From Modification Date: 01-jan-2000</td> <td>DD-MON-YYYY</td> </tr> </tbody> </table>		FORMAT	Fiscal Year: 2001	YYYY	Bureau: ALL	99	Fund Code: ALL	99	1st Level of Org: ALL	99	2nd Level of Org: ALL	99	3rd Level of Org: ALL	9999	Activity Code-Prog1: ALL	99	Sub Activity Code-Prog2: ALL	99	Line Item-Prog3: ALL	99	Bureau Unique-Prog4: ALL	999	Full or Partial Project: ALL	AlphaNum	Task: ALL	AlphaNum	Requested Status: Y	Y/N	Approved Status: ALL	Y/N	Display Sub-Totals: Y	Y/N	From Modification Date: 01-jan-2000	DD-MON-YYYY
	FORMAT																																		
Fiscal Year: 2001	YYYY																																		
Bureau: ALL	99																																		
Fund Code: ALL	99																																		
1st Level of Org: ALL	99																																		
2nd Level of Org: ALL	99																																		
3rd Level of Org: ALL	9999																																		
Activity Code-Prog1: ALL	99																																		
Sub Activity Code-Prog2: ALL	99																																		
Line Item-Prog3: ALL	99																																		
Bureau Unique-Prog4: ALL	999																																		
Full or Partial Project: ALL	AlphaNum																																		
Task: ALL	AlphaNum																																		
Requested Status: Y	Y/N																																		
Approved Status: ALL	Y/N																																		
Display Sub-Totals: Y	Y/N																																		
From Modification Date: 01-jan-2000	DD-MON-YYYY																																		
6	<p>Users complete applicable fields on the QR5006 screen which will generate the appropriate report information.</p> <p><i>Note: The data fields from this screen are explained in detail within this section.</i></p>																																		
7	<p>Click the Green Go Light  (Run Report) icon to generate the report</p>																																		
8	<p>Click the Print  icon to print a copy of the report.</p>																																		
9	<p>Click on the Report Previewer Exit  icon to exit and return to the QR101 - Quick Reports screen. The parameters entered will not be saved. User will need to repeat Step 2 to enter in new parameters.</p>																																		

Step	Action
10	<p>During the report process, the Reports Background Engine will appear on the lower part of your screen as a minimized application. Maximizing the Reports Background Engine window allows users to view a list of reports in process when multiple reports have been executed. The following illustrates the Report Background Engine:</p>  <p><i>Note: Users may need to close the Reports Background Engine window if problems are experienced in the execution of subsequent reports. However, attempting to close this window prior to exiting the Report Previewer will display the dialog box shown below. Users click OK to keep the report open in the Report Previewer or Cancel to close both the Report Previewer and Reports Background Engine windows.</i></p> 

5.1.2.1.1 QR0006 Report Parameters

This screen requires input of the following fields:

<u>Field</u>	<u>Description</u>
<i>FY-Bureau-Fund-Line Office</i>	The valid values include only those entries where Budget Operating Plans have been created. The list of parameters may change as new BOPs are created.
<i>Program Code</i>	Defaults to “ALL”. User may enter a valid value or select a partial program. An invalid combinations of Program and/or Project will produce no data.
<i>Project Code (LOV)</i>	Defaults to “ALL”. User may enter a valid value or select a Project Code from the list of values. An invalid combinations of Program and/or Project will produce no data.
<i>Display Sub-Totals</i>	If Y is entered, the report will break and subtotal all transactions on the 4 th level of the Program Code. If N is selected, the report will total all transactions at the end of the report.

5.1.2.1.2 QR0006 Report Example

Attributes of the report are as follows:

- ◆ **Report Header** - The header information of the report reflects the date the report was run, the user that requested the report, the unique report ID, the database instance against which it was run, the parameters selected by the user and the report name.

- ◆ **Report Body** - The detail portion of the report lists each BOP transaction by displaying Program Code, Project, FMC, Plan No. Change Order, Pool Q1 thru Pool Q4, and BOP Q1 thru BOP Q4, the Pool Total and the BOP Total and whether the transaction is approved or unapproved.

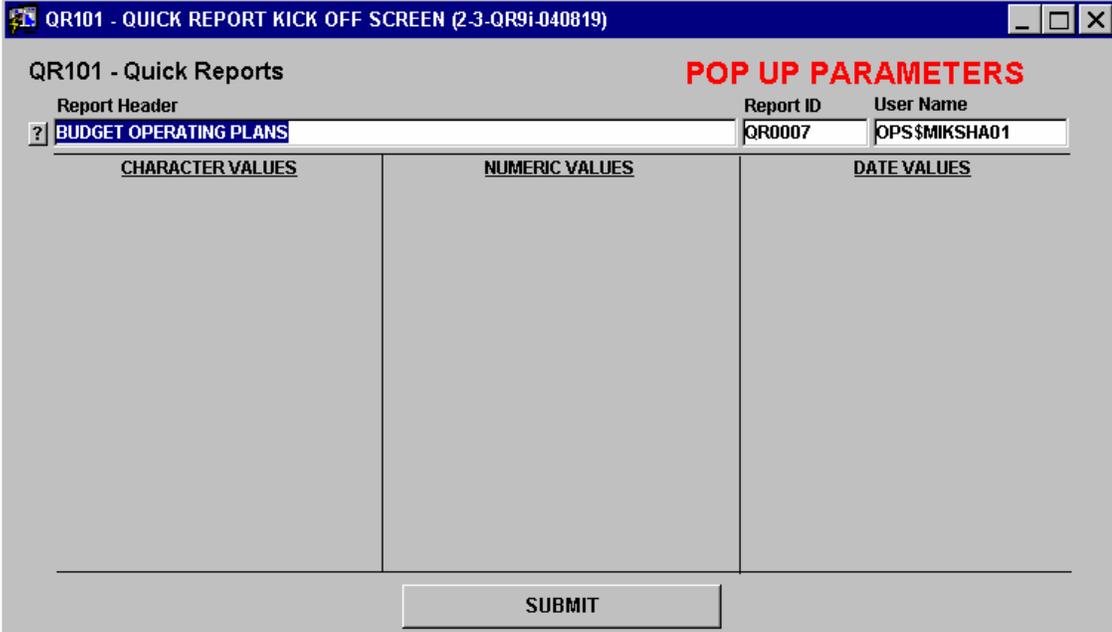
An example of this report is included on the following page.

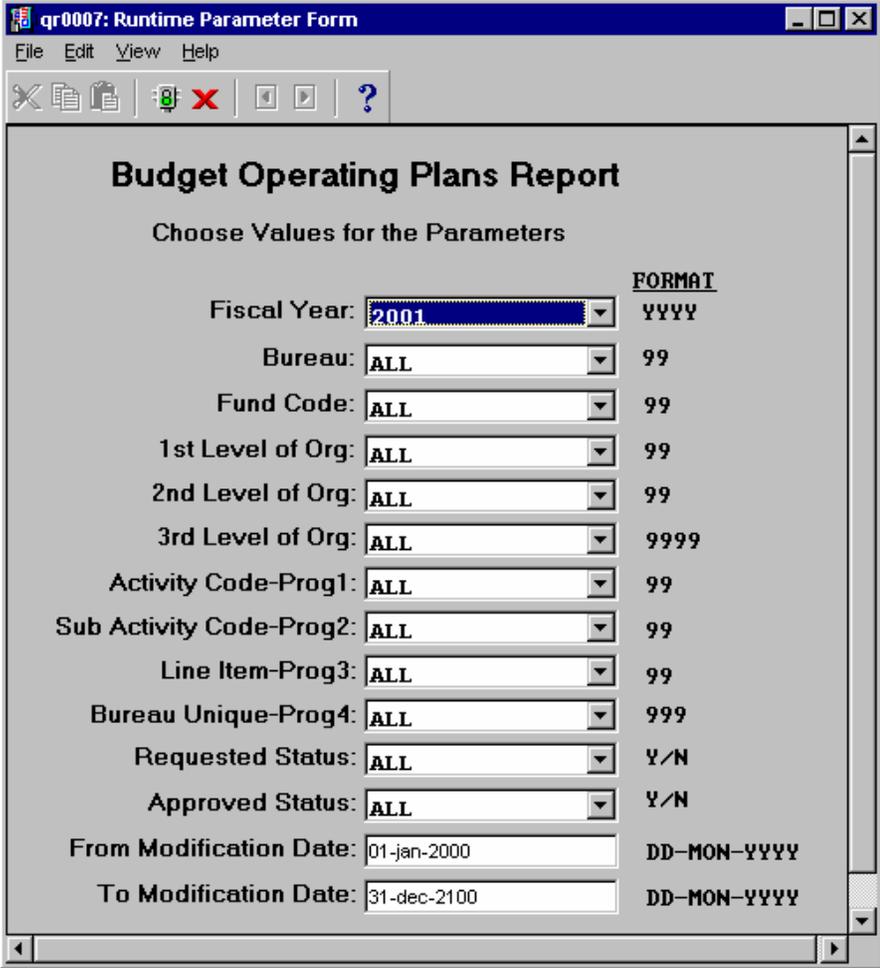
To View the Report use Hyperlink below
[QR0006 - Budget BOP & Allotment Pool Report](#)

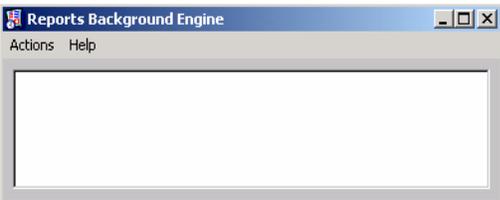
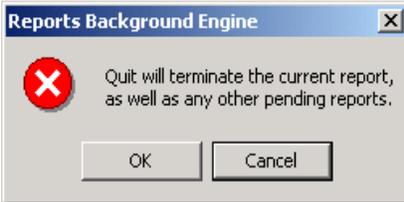
5.1.2.2 Budget Operating Plans (QR0007)

The Budget Operating Plans (QR0007) provides users with a list of all plans that have been entered in CAMS.

Users Perform the following steps to run the QR0007 report:

Step	Action
1	Refer to Section 5.1.2 for instructions to access this screen.
2	<p>Once the report has been selected, the following screen will display:</p> 
3	Click on the Submit button.
4	A message “Please Wait” will display while the system retrieves the parameter screen.

Step	Action
5	<p>The QR0007 runtime Parameter Form will appear:</p> 
6	<p>Users complete applicable fields on the QR0007 screen which will generate the appropriate report information. <i>Note: The data fields from this screen are explained in detail within this section.</i></p>
7	<p>Click the Green Go Light  icon to generate the report</p>
8	<p>Click the Print  icon to print a copy of the report.</p>

Step	Action
9	<p>During the report process, the Reports Background Engine will appear on the lower part of your screen as a minimized application. Maximizing the Reports Background Engine window allows users to view a list of reports in process when multiple reports have been executed. The following illustrates the Report Background Engine:</p>  <p><i>Note: Users may need to close the Reports Background Engine window if problems are experienced in the execution of subsequent reports. However, attempting to close this window prior to exiting the Report Previewer will display the dialog box shown below. Users click OK to keep the report open in the Report Previewer or Cancel to close both the Report Previewer and Reports Background Engine windows.</i></p> 
10	<p>Click on the Report Previewer Exit  icon to exit and return to the QR101 - Quick Reports screen. The parameters entered will not be saved. User will need to Repeat Step 2 to enter in new parameters.</p>

5.1.2.2.1 QR0007 Report Parameters

This screen requires input of the following fields:

<u>Field</u>	<u>Description</u>
Fiscal Year	Defaults to the Fiscal Year 2001 . User may enter a valid value or select a different Fiscal Year from the list of values.
Bureau Code	Defaults to “ALL”. User may enter a valid value or select a different bureau from the list of values.
Fund Code	Defaults to “ALL”. User may enter a valid value or select a different Fund Code from the list of values.
Org1 Through Org3	Default to “ALL”. User may enter a valid value or select a different Org Code from the list of values. These fields are hierarchical. If the user enters “ALL” at one of the higher levels (e.g., Org1), all lower levels (e.g., Org2 and Org3) will also default to “ALL”.

<u>Field</u>	<u>Description</u>
<i>Activity Code-Prog1</i>	Defaults to “ALL”. User may enter a valid value or select an Activity Code from the list of values.
<i>Sub-Activity Code - Prog2</i>	This field is subordinate to the Activity Code field and will only display those Sub-Activity Codes associated with the Activity Code selected. This field defaults to “ALL”, however, the user may enter a valid value or select a Sub-Activity Code from the list of values.
<i>Line Item - Prog3</i>	This field is subordinate to the Sub-Activity Code field and will only display those Line Item Codes associated with the Activity Code and Sub-Activity Code selected. This field defaults to “ALL”, however, the user may enter a valid value or select a Line Item Code from the list of values.
<i>Bureau Unique - Prog4</i>	This field is subordinate to the Line Item field and will only display those Bureau Unique Codes associated with the Activity Code, Sub-Activity Code, and Line Item selected. This field defaults to “ALL”, however, the user may enter a valid value or select a Bureau Unique Code from the list of values.
<i>Requested Status</i>	Defaults to “All”. The user may limit the report by entering a Y or N.
<i>Approved Status</i>	Defaults to “All”. The user may limit the report by entering a Y or N.
<i>From Modification Date</i>	Defaults to “01-jan-2000”. The user may limit the report by entering a date to limit only those transactions that fall within the date range
<i>To Modification Date</i>	Defaults to “01-dec-2100”. The user may limit the report by entering a date to limit only those transactions that fall within the date range.

5.1.2.2.2 QR0007 Report Example

Attributes of the report are as follows:

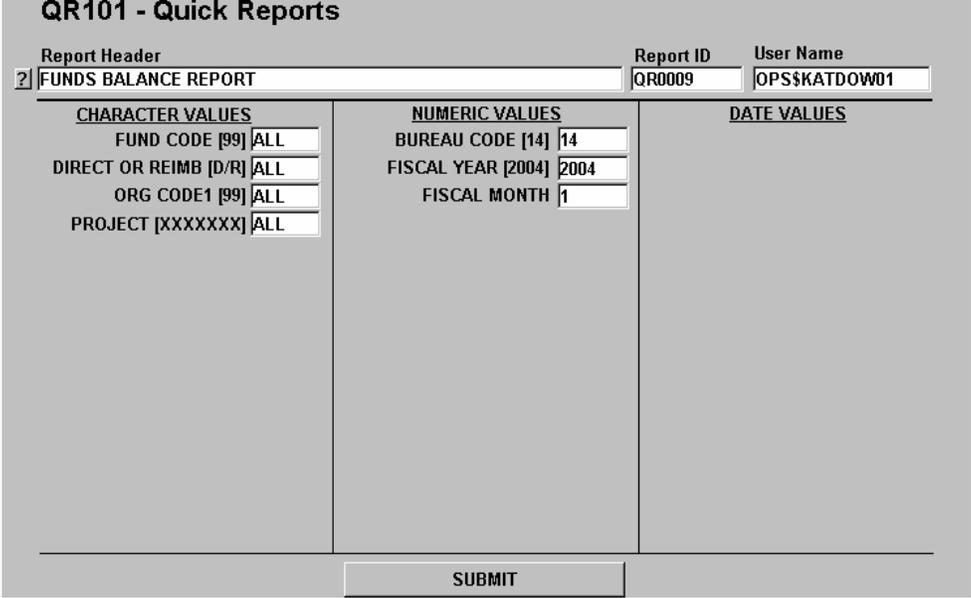
- ◆ **Report Header** - The header information of the report reflects the date the report was run, the user that requested the report, the unique report ID, the database instance against which it was run, the parameters selected by the user and the report name.
- ◆ **Report Body** - The detail portion of the report lists each BOP transaction by displaying the Fund, Organization, Program, Project-Task, Trans No., Plan No., Change Order, Trans Amount, Notes, whether the transaction is Requester approved or unapproved and Document approved or unapproved. It also displays an “a” or “r” to show if the name displayed in the column Last Requester/Approved is at the approver or requester level of the approval process. It also displays the Mod Date of the approval.

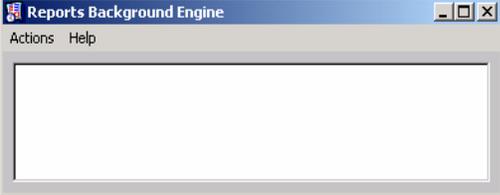
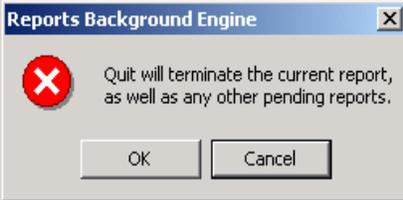
An example of this report is included on the following page.

Insert Report -- Budget Operating Plans (QR0007)

5.1.2.3 Funds Balance (QR0009)

Users perform the following steps to run the QR0009 report:

Step	Action
1	Refer to Section 5.1.2 for instructions to access this screen
2	<p>Once the report has been selected, the following screen will display:</p> 
3	Click on the Submit button.
4	A message “Please Wait” will display while the system retrieves the parameter screen.
5	<p>Users complete applicable fields on the QR0009 screen which will generate the appropriate report information. If a user does not know the funding mask for a particular fund, fill in only the Fund Code and change the Fiscal Month.</p> <p><i>Note: The data fields from this screen are explained in detail within this section.</i></p>
6	Click the Green Go Light  icon to generate the report
7	Click the Print  icon to print a copy of the report.

Step	Action
8	<p>During the report process, the Reports Background Engine will appear on the lower part of your screen as a minimized application. Maximizing the Reports Background Engine window allows users to view a list of reports in process when multiple reports have been executed. The following illustrates the Report Background Engine:</p>  <p><i>Note: Users may need to close the Reports Background Engine window if problems are experienced in the execution of subsequent reports. However, attempting to close this window prior to exiting the Report Previewer will display the dialog box shown below. Users click OK to keep the report open in the Report Previewer or Cancel to close both the Report Previewer and Reports Background Engine windows.</i></p> 
9	<p>Click on the Report Previewer Exit  icon to exit and return to the QR5009 Parameter screen.</p>

5.1.2.3.1 QR0009 Report Parameters

This screen requires input of the following fields:

<u>Field</u>	<u>Description</u>
<i>Fund Code</i>	Defaults to “ALL” or user may enter a valid value.
<i>Direct or Reimb [D/R]</i>	Defaults to “ALL”. User may enter D for direct funds or R for reimbursable funds.
<i>Org Code1</i>	Defaults to “ALL” or user may enter a valid Org Code1.
<i>Project</i>	Defaults to “ALL” or user may enter a valid Project.
<i>Bureau Code</i>	Defaults to “14” or user may enter a valid Bureau.
<i>Fiscal Year [2004]</i>	Defaults to “2004” or user may enter a valid Fiscal Year.
<i>Fiscal Month</i>	Defaults to “1” or user may enter a valid month.

5.1.2.3.2 QR0009 Report Example

Attributes of the report are as follows:

- ◆ **Report Header** - The header information of the report reflects the date the report was run, the user that requested the report, the unique report ID, the database instance against which it was run, the parameters selected by the user and the report name.

- ◆ **Report Body** - The body displays the Fund Code, Org Code, Program Code Category, Direct/Reimbursable Flag, Project Code/Remaining Balance thru the Fiscal Month, Budget thru the Fiscal Month and the Annual Budget.

An example of this report is included on the following page.

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Insert report here

5.2 Data Warehouse – Budget & Expenditures Query Application

The Budget and Expenditures Query Application enables the user to interactively query and analyze CAMS budget and expense data. Users query data by specifying the following criteria on the ACCS Summary screen:

- ◆ Accounting Fiscal Year
- ◆ Bureau
- ◆ Organization
- ◆ Fund Code
- ◆ Fund Code Fiscal Year
- ◆ Program
- ◆ Project - Task
- ◆ Object Class

Multiple screens allow the user to query and select ACCS data, and then drill down from the ACCS data to additional levels of detail available on the following screens:

- ◆ Budget Details
Displays cumulative data by FY, quarter, and month for: Budget Operating Plan, Expenditures, Undelivered orders, Unobligated balance, Open commitments, and Available balance.
- ◆ Expense Detail
Displays total expenditures, undelivered orders and commitments, broken out by month and summarized by quarter and year-to-date amounts. Amounts appear for the period in which the transaction occurred. From the Expense Detail screen, users can access the following information:
 - ▶ Expenses by Document
Displays each document that contributes to the total for the ACCS, month, and expenditure amount. The ACCS total summarizes only MDLs that match the specified ACCS query criteria.
 - ▶ Expenses by Item & Multiple Distribution Line (MDL)
Displays the MDLs that match the queried ACCS for a specific document.

The user guide for the query application can be found on the CAMS web page under Documentation. **The URL is <http://www.rdc.noaa.gov/~cams>.**

Please refer to the CAMS Data Warehouse documentation (User manual or CAMS web site) for additional details applicable to reports and auerv

5.3 Data Warehouse Reports

Data Warehouse users will have access to the reports described below:

- ◆ NOA117 Summary of Plans and Obligations by Organization
- ◆ NOA118 Plan and Obligations Detail (by Object Class)
- ◆ NOA121 Quarterly Plan and Obligations
- ◆ NOA120 Overhead Comparison Report
- ◆ BE500D Allotments Vs. Obligations Summary by Program/Project by Line Office
- ◆ BE510D Allotments Vs. Obligations Summary by Line Office by Program/Project
- ◆ BE520D Program Authority and Allotments Vs. Obligations by Program/Project
- ◆ BE521D Line Office Allotments by Quarter by Program/Project
- ◆ AP500D Transaction Activity Report
- ◆ RA500D Reimbursable Project Status Billing Report

5.3.1 Summary of Plans and Obligations by Organization (NOA117)

The Plans and Obligations by Organization Report (NOA117) is a NOAA budget report used to display budget data by the organization code component of the ACCS. The report displays the current month's plan, obligations, and commitments for a specific organization. In addition, the report provides cumulative year-to-date budget amounts for plans, obligations, and commitments associated with a specific organization. The Plans and Obligations by Organization Report (NOA117) does not display object classes

This report is divided into three segments:

- ▶ Current Month Plan, Actual and Commit
- ▶ Cumulative-to-Date Plan, Actual, Commit, and Difference
- ▶ Annual Plan, Percent of Plan, and Balance Remaining

An example of this report is included on the following page.

Please refer to the CAMS Data Warehouse documentation (User manual or CAMS web site) for additional details applicable to reports and query applications.

Insert NOA117 Report

5.3.2 Plan & Obligations Detail (by Object Class) (NOA118)

The Plan and Obligations Detail Report (NOA118) is a NOAA budget report used to display budget data by the object class code. The report displays the selected month's plan, obligations, and commitments for a specific organization. In addition, the report provides cumulative year-to-date amounts through the selected month for plans, obligations, and commitments associated with a specific organization. This report layout is similar to the NOA117 report but also displays object class detail.

This report is divided into three segments:

- ▶ Current Month Plan, Actual and Commit
- ▶ Cumulative-to-Date Plan, Actual, Commit, and Difference
- ▶ Annual Plan, Percent of Plan, and Balance Remaining

An example of this report is included on the following page.

Please refer to the CAMS Data Warehouse documentation (User manual or CAMS web site) for additional details applicable to reports and query applications.

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Insert NOA118 Report

5.3.3 Quarterly Plan and Obligations (NOA121)

The Quarterly Plan and Obligations (NOA121) report displays the initial BOP, and subsequent changes which equal the current plan. This report displays obligations, indirect costs and commitments for total funds used. The report also displays Quarterly Funds Available and Quarter-to-Date Funds Available.

An example of this report is included on the following page.

Please refer to the CAMS Data Warehouse documentation (User manual or CAMS web site) for additional details applicable to reports and query applications.

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Insert NOA 121 Report

5.3.4 Overhead Comparison Report (NOA120)

The Overhead Comparison Report (NOA120) provides a summary by overhead category of the planned amount versus the actual obligations for each reporting period. This report also compares the generated surcharge amounts to actual obligations and computes an over/under amount for the reporting period.

An example of this report is included on the following page.

Please refer to the CAMS Data Warehouse documentation (User manual or CAMS web site) for additional details applicable to reports and query applications.

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Insert NOA120 Report

5.3.5 Allotments Vs. Obligations Summary by Program/Project by Line Office (BE500D)

The Allotments Vs. Obligations Summary by Program/Project by Line Office (BE500D) report allows the budget and program staff to determine the funding available from the approved allotments. This report displays the annual/year-to-date allotment, annual/year-to-date BOP amount, year-to-date actual obligations and the available balance. Users have the option of selecting data by the program or project level.

Program & Project level examples of this report are included on the following pages.

Please refer to the CAMS Data Warehouse documentation (User manual or CAMS web site) for additional details applicable to reports and query applications.

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Insert BE500D Report

5.3.6 Allotments Vs. Obligations Summary by Line Office by Program/Project (BE510D)

The Allotments Vs. Obligations Summary by Line Office by Program/Project (BE510D) report allows the budget and program staff to determine the funding available from approved allotments for a particular Line Office. This report displays the annual/year-to-date allotment, annual/year-to-date BOP amount, year-to-date actual obligations and the available balance. Users have the option of selecting data by the program or project level.

Program & Project level examples of this report are included on the following pages.

Please refer to the CAMS Data Warehouse documentation (User manual or CAMS web site) for additional details applicable to reports and query applications.

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Insert BE510D Report

5.3.7 Program Authority & Allotments Vs. Obligations by Program/Project (BE520D)

The Program Authority & Allotments Vs. Obligations by Program/Project (BE520D) report reflects how the program authority has been allotted. The inclusion of the details of the individual allotment transactions allow the user to see the individual changes made over the course of the year. This report also includes the amounts that have been planned in the BOP. This report displays the current program authority, annual/year-to-date allotments, annual/year-to-date BOP, and year-to-date actual obligations.

Program & Project level examples of this report are included on the following pages.

Please refer to the CAMS Data Warehouse documentation (User manual or CAMS web site) for additional details applicable to reports and query applications

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Insert BE520D Report

5.3.8 Line Office Allotments by Quarter by Program/Project (BE521D)

The BE521D report reflects allotments by quarter. This report displays the current program authority, allotment, advise number, category, item number, and description of the allotment. Currently allotment data is available at the program for direct funds and at the project level for reimbursables.

This report will display one of two titles depending on the value entered in the **Line Office** field on the Runtime Parameter Form (BE521D). When a parameter of “ALL” is entered in the **Line Office** field the report title will be *Program Authority and Allotment by Quarter by Program*. When a value for a specific Line Office is entered in the **Line Office** field the report title will be *Line Office Allotments by Quarter by Program/Project*. In Addition, when a specific Line Office value has been entered as the Line Office parameter, the BOPed radio buttons will allow the user to choose whether to view the funds that have been BOPed. This feature is not available when “ALL” is selected as the Line Office value.

Program & Project level examples of this report are included on the following pages.

Please refer to the CAMS Data Warehouse documentation (User manual or CAMS web site) for additional details applicable to reports and query applications.

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Insert BE521D Report

5.3.9 Reimbursable Project Status Billing Report (RA500D)

The Reimbursable Project Status Billing Report (RA500D) is used to report costs accumulated for reimbursable projects which are billed to the customer/sponsor. This report also provides the amounts which have been billed and/or collected for each reimbursable project. Users have the option of generating the Reimbursable Project Status Billing Report at a summary or detail level.

The primary function of the report is to support billing for reimbursable projects by the Finance Office, the Reimbursable Project Status Billing Report also provides information useful to program managers and Line Office staff responsible for reimbursable projects.

Summary and detail level examples of report are included on the following pages.

Please refer to the CAMS Data Warehouse documentation (User manual or CAMS web site) for additional details applicable to reports and query applications

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Insert RA500D Report

5.3.10 Transaction Activity Report (AP500D)

The Transaction Activity Report (AP500D) report reflects all transaction activity by originating obligating obligation document for a specified time period. Users have options to select the data by Line Office, FMC, any level of the organization code and Project Code. The report displays the associated Organization, Fiscal Year, Project/Task, and Object Class for each transaction and the corresponding amount of Undelivered Orders, Unpaid Expenses, Paid Expenses, and Total Obligations.

An example of this report is included on the following page.

Please refer to the CAMS Data Warehouse documentation (User manual or CAMS web site) for additional details applicable to reports and query applications.

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Insert AP500D Report