

FY2009 Finance Workshop with Line/Staff Offices
April 30, 2009 – NOAA Auditorium (Silver Spring, MD)
FINAL Agenda

VIRTUAL Workshop (for conference call attendees) - Conducted via GoToMeeting virtual webinar software and conference call; Specific instructions provided to conference call attendees.

Time (ET)	Topic	Presenters
8:00 – 8:30 AM	Arrival & Registration	All
8:30 – 8:45 AM	Welcome & Finance Office Update	Jon P. Alexander Director, Finance Office/Comptroller
8:45 – 9:15 AM	NOAA CFO Presentation	Maureen E. Wylie NOAA CFO
9:15 – 9:45 AM	FY 2008 Audit Results / FY 2009 Audit (30 min) <i>Information will be provided as to the outcome of the FY 2008 audit and the status, along with what to expect in the upcoming audit and areas of focus.</i>	Nancy Gates Chief, Financial Policy & Compliance Division
9:45 – 10:00 AM	Fluctuation (“Flux”) Analysis (15 min) <i>Information will be presented as to reasons and requirements to “flux” – why do we flux?</i>	Candi Myers Chief, Financial Reporting Division
10:00 – 10:15 AM	Break (15 min)	All
10:15 – 10:45 AM	Deobligations/Reobligations – PY \$\$\$ (30 min) <i>Information will be presented on steps for deobligations and reobligations, including PY funding, PY CSTARs documents, funding issues, etc.</i>	Deena Swain Karen Green Pamela McGonigal (AGO)
10:45 – 11:00 AM	Construction Work-in-Progress (CWIP) (15 min) <i>Information will be presented on current status of CWIP, NOAA’s issues and changes.</i>	Candi Myers
11:00 – 11:30 AM	Finance Office Acronyms (30 min) <i>Information will be presented, in a game format, on different Finance Office acronyms used and why they are important.</i>	Jon Alexander
11:30 – 12:45 PM	Lunch (75 min)	All
12:45 – 1:15 PM	How to Interact with Auditors (20/30 min) <i>Information will be presented, in a comical way, on how to interact and talk to auditors.</i>	Mike Van Deusen Mark P. Miller
1:15 – 2:15 PM	CBS Update (60 min) <i>Information will be presented providing updates for Web Migration, Travel Manager, and the new Cost Accumulation Over/Under process.</i>	Pat O’Connor Mike Boller
2:15 – 2:30 PM	Break (15 min)	All
2:30 – 3:15 PM	Field Finance Branch Consolidation (45 min) <i>Information will be presented as to the status and plans of the Field Finance Branch consolidation efforts.</i>	Mat Grow Chief, Financial Systems Division
3:15 – 3:45 PM	Year-End CBS Close-Out (30 min) <i>Information will be presented as to the FY 2009 close-out schedule of CBS and specifics about manual on-top adjustments and CBS access.</i>	Candi Myers
3:45 – 4:15 PM	Closing (15-30 min)	Jon P. Alexander